



**Southern Lehigh School District
Board of School Directors Meeting Minutes
Monday, September 26, 2022**

**Board of School Directors Meeting
September 26, 2022
Southern Lehigh High School
High School Boardroom
5800 Main Street
Center Valley, PA 18034
6:30 p.m.**

School Board Meeting Minutes Monday, September 26, 2022- pending approval

Members present:

Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock

Members absent: None

Administrators present: Andria Buchman, Lynn Chromiak, Michael Mahon, Sean McGinty, Louis Pepe, Anthony Pidgeon, Michael Rohrbach, Christopher Summa, Karen Trinkle, Deanna Webb, Mark Zimmerman

Others Present:

Attorney Jessica Moyer (King Spry, Herman, Freund & Faul, LLC), Anne Marie Lobley

1. OPENING PROCEDURES

- a. Call to Order
 - i. Mary Joy Reinartz called the meeting to order at: 6:39
- b. Recording of Attendance
 - i. Present: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock
 - 1. Notation: Stephen Maund connected remotely via telephone**
 - ii. Absent: None
- c. Pledge of Allegiance
 - i. Mary Joy Reinartz let members of the Board and all others present in the Pledge of Allegiance.

2. VISITORS' COMMENTS

- a. Comments will be limited to three minutes per speaker to provide input to the board on items that are before us, or may come for us for a vote.
 - i. Eric Lavinder spoke on the topic of the middle school soccer program proposal. Board members addressed questions.
 - ii. Tim Kearney spoke on various topics.

3. MINUTES

- a. Executive Session Summary-Board Solicitor
 - i. Attorney Jessica Moyer indicated that an Executive Session was held this evening regarding a personal litigation matter and other related legal matters.

Motion to take items B & C together under category 3. Minutes.

Motion: Priya Sareen, seconded by Jeffrey Dimmig

Motion Carried

No Discussion Followed

Yea: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock

Nay: None

- b. Approval Board Minutes August 22, 2022
 - i. **Motion to Approve the Board Minutes of August 22, 2022**
 1. [August 22, 2022 School Board Meeting Minutes](#)
- c. Approval Board Workshop Minutes of September 12, 2022
 - i. **Motion to Approve the Board Workshop Minutes of September 12, 2022**
 1. [September 12, 2022 School Board Workshop Meeting Minutes](#)

4. SUPERINTENDENT

- a. Construction update
 - i. Michael Mahon provided an update on the status of the stadium project. First construction meeting will be held September 28, 2022 with approved contractors and Administration. Project is still on track for a late November 2022 start. Scoreboard recommendations will be coming to the Board. Questions and comments from the Board occurred regarding fundraising for the stadium project. Administration will take information from

interested parties and develop a logical formal structure to manage the donation process. A request was made regarding the status of the education foundation. Michael Mahon indicated that good conversations are going on at this time; however, it is premature to provide an update on this.

- ii. Other Topics- Announcements in early October will be made by Mr. Pepe regarding the Free Breakfast program.
- b. District Policy Update
 - i. Presentation was made by Anthony Pidgeon, Director of Human Resources on the status of the District Policy Updating Project. Mr. Pidgeon's presentation highlighted the following: the role in policy making, what policy is, elements of policy, Board roles in policy, how we will adopt our policies, policy vs. administrative regulation and how training will occur with staff. Timeline for this project will be 18 months. The district has approximately 185 and 200 policies to get through. Mr. Pidgeon provided a sample timeline noting that a formal timeline has not been established but will be provided to the Board. Questions and comments occurred by the Board.

5. CURRICULUM/STUDENT AND STAFF SERVICES

Motion to take items a through c under agenda item 5. Curriculum/Student and Staff Services.

Motion: Priya Sareen, seconded Nicole King

Motion Carried

Discussion followed regarding the Middle School Soccer proposal and information was provided regarding the High School Young Educators Club.

Yea: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock

Nay: None

- a. Proposal for Middle School Club Soccer Team
 - i. **Motion to approve the attached proposal to add a Middle School Club Soccer Team in accordance with Board policy 123.2**
 - 1. [Middle School Club Soccer Team Proposal](#)
- b. High School Young Educators Club
 - i. **Motion to approve the High School Young Educators Club in accordance with Board policy 123.2.**
- c. Student Teacher Affiliation Agreement

- i. **Motion to approve the attached affiliation agreement between Drexel University and Southern Lehigh School District**
 - 1. [Drexel University and Southern Lehigh School District Affiliation Agreement](#)
- 6. **SPECIAL EDUCATION AND STUDENT SERVICES**
 - a. No Agenda Items
- 7. **TECHNOLOGY**
 - a. No Agenda Items
- 8. **BUSINESS AND FINANCE**

Mr. Pepe provided a brief overview of all agenda items in category 8. Financing rates for Facilities projects outlined and rates will be held until November when we will have a clearer idea of what is needed at JPLIS and other necessary projects throughout the district. Bills list outlined and highlights provided along with a summary of property tax refunds.

Motion to take items a through c under category 8 Business and Finance and category 9 Support Services item a together.

Motion: Kyle Gangewere, seconded by William Lycett

Motion Carried

Discussion Followed

Yea: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock

Nay: None

- a. Treasurer's Report and Investment Report for the months of July and August 2022
 - i. **Motion to approve the Treasurer's Report and Investment Report for the months of July and August 2022**
 - 1. [July, 2022 Treasurer's Report](#)
 - 2. [August, 2022 Treasurer's Report](#)
 - b. Bills List
 - i. **Motion to approve the attached bills list dated September 26, 2022**
 - 1. [9/26/2022 Bills List Summary and Details](#)
 - c. Property Tax Refunds
 - i. **Motion to approve the property tax refunds per attachment.**
 - 1. [Property Tax Refunds](#)
9. **SUPPORT SERVICES**
- a. Architect of Record

- i. **Motion to approve EI Associates, 2001 N. Front Street, Bldg. #3, Harrisburg, PA 17102 as Architect of Record for the 2022-2023 school year.**
 - 1. [Standard Form of Agreement SLSD & EI Associates](#)
 - 2. [EI Associates Billing Rate Schedule](#)

10. HUMAN RESOURCES

Mr. Pigeon provided brief details of all agenda items under category 10 Human Resources.

Motion to take items a and c through o together

Motion: Kyle Gangewere, seconded by Christopher Wayock

Motion Carried

Discussion followed regarding agenda item H under category 10. Human Resources.

Yea: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock

Nay: None

- a. Memorandum of Understanding between East Stroudsburg University and Southern Lehigh School District
 - i. **Motion to approve the attached MOU from East Stroudsburg University. The MOU sets forth an understanding between ESU and SLSD regarding the cost of tuition for students taking classes at or through ESU. The district will receive a 10% discount on tuition costs. The district will be directly billed for tuition costs that are approved by the APMC committee**
 - 1. [MOU East Stroudsburg University and Southern Lehigh School District.](#)
 - b. Certified Employee Appointment
 - 1. **Motion to approve the following certified employee appointment.**

Name	Position	Location	2022-2023 Salary	Effective Date
Elissa Harwick	Certified School Nurse	JPLIS	\$70,845.00	Pending release from current district

Danielle Howard	Special Education Teacher	High School	\$69,344	10/10/2022
-----------------	---------------------------	-------------	----------	------------

c. Classified Employee Appointment

i. **Motion to approve the following classified employee appointments.**

Name	Position	Location	2022-2023 Salary	Effective Date
Aszhadia Harris	Instructional Assistant	High School	20.91 per hour	10/10/2022
Lori Rutkiewicz	Instructional Assistant	High School	20.91 per hour	TBD pending paperwork
Hillary Vasquez	Instructional Assistant	High School	20.91 per hour	TBD pending paperwork
Melody Dean	Food Service	High School	18.00 per hour	9/27/2022
Rhonda Moyer	Food Service	Intermediate School	18.00 per hour	9/27/2022
Danielle Fulton	Food Service	High School	18.00 per hour	TBD pending paperwork
Heather Occhuizzi	Food Service	High School	18.00 per hour	TBD Pending paperwork
Tabitha Leaver	Food Service	Liberty Bell Elem School	18.00 per hour	TBD pending paperwork
Virginia Stumpf	Food Service	Middle School	18.00 per hour	TBD pending paperwork
Nicole Lehrmann	Cafeteria Monitor	Liberty Bell	11.91 per hour	9/27/2022
Kristin Dudish	Cafeteria Monitor	Liberty Bell	11.91 per hour	9/27/2022
Grace Glueck	Instructional Assistant	Hopewell	20.91 per hour	10/3/2022

d. Classified Employee Resignation

i. **Motion to approve the following classified employee resignations**

Name	Position	Location	Effective Date
Kathy Allein	LHR Nurse	JPL Intermediate School	9/27/2022
Tonya Hilbert	Custodian	JPL Intermediate School	9/19/2022

e. Certified Employee resignation

i. **Motion to approve the following certified employees resignation**

Name	Position	Location	Effective Date
Robin Ewer	Instructional Coach	Hopewell, Liberty Bell, JPLIS	9/14/2022

f. Certified Employee Retirement

i. **Motion to approve the following certified employee retirement**

Name	Location	Position	Years of Service	Retirement Date
Jennifer Matthias	Middle School	Business / Math Teacher	21 years	11/1/2022

g. Graduate Increment Requests

i. **Motion to approve the following graduate increment requests effective September 1, 2022, the beginning of the contract year, in accordance with the terms of the collective bargaining agreement.**

Name	Location	Increment Request
Nancy Smillie	Hopewell	Bachelors to Bachelors + 15
Kelly Katzbeck	Hopewell, Liberty Bell	Bachelors +15 to Masters
Jonathan Piperato	High School	Bachelors +15 to Masters

Lori Kern	JPL Intermediate School	Bachelors + 15 to Bachelors +30
David Dougherty	High School	Bachelors + 15 to Bachelors +30
Vera Marston	JPL Intermediate School	Masters + 30 to Masters + 45

h. Extended Term Substitute

i. **Motion to approve the following extended term substitute**

Name	Position	Rate	Effective Date
Audrey Coll	Extended Term Substitute	\$200.00 per day	9/21/2022

i. 2022-2023 Substitutes

i. **Motion to approve the following Substitutes**

Name	Position	Pay Rate	Effective Date
Melissa Gurdineer	Sub Secretary	17.80 per hour	9/27/2022
Morgan Weaver	Sub Teacher	130.00 per day	9/27/2022
Morgan Weaver	Sub IA	17.80 per hour	9/27/2022
Terri Syvret	Sub Teacher	130.00 Per day	Pending paperwork
Deborah Hickey	Sub IA	17.80 per hour	9/27/2022
Andy Baranek	Sub Teacher	130.00 per day	Pending paperwork
Christine Vicente	Sub Secretary	17.80 per hour	Pending paperwork
Kelly Lisachenko	Sub IA	17.80 per hour	Pending paperwork
Kelly Lisachenko	Sub Cafe Monitor	11.60 per hour	Pending paperwork
Kathleen Butler	Sub Teacher	130.00 per day	Pending paperwork
Mylene Seelie	Sub IA	17.80 per day	9/22/2022

j. 2022-2023 Extra Curricular Coaching Volunteers

i. **Motion to approve the following Extra Curricular Coaching and Ancillary Volunteers.**

Volunteer Coach	Level	Position
Michael Wagner	High School	Volunteer Volleyball Coach
Matthew Mirth	High School	Volunteer Wrestling Coach
Michelle Barker	Junior HS	Volunteer Wrestling Coach
Jozlyn Minnema	High School	Volunteer Girls Soccer Coach
Samantha Ferrante	High School	Spring Musical
Rebecca Peiper	High School	Spring Musical

k. 2022-2023 Winter Extra Curricular Coaching

i. **Motion to approved the following Extra Curricular Coaching staff for the 2022-2023 school year**

Name	Level	Position	Stipend
Katharine Steele	High School	Head Boys and Girls Swimming and Diving Coach	\$8,528.00
Richard Frable	Junior HS	Head JHS Wrestling Coach	\$5,461.00
Stephen Siderias	Junior HS	Assistant JHS Wrestling Coach	\$4,469.00

I. 2022-2023 Winter Extra Curricular Coaching

i. **Motion to approved the following Extra Curricular Coaching staff for the 2022-2023 school year**

Total Stipend	Extra Curricular	Level	Position	Stipend, Hourly, or Session	22-23 Rate
Head - \$9,930.00 Assistants - \$11,916.00	Ryan Wehr	HS	Head Boys Basketball	Stipend - 100%	\$9,930.00
	Robert Bogwist	HS	Assistant Boys Basketball	Stipend - 100%	00
	OPEN	HS	Basketball	Stipend - 50%	\$5,958.00
	Andrew Nicholas	HS	Assistant Boys Basketball	Stipend - 50%	00
			Assistant Boys Basketball		\$2,979.00
					00
				1 Head and 2 Assistants	

Head - \$5,461.00	Matthew Swartz	HS	Head Boys Basketball - JRHI	Stipend - 100%	\$5,461.00
				1 Head	
Head - \$4,469.00 Assistants - \$2,979.00	Todd Miller Russ Tucker	MS MS	Head Boys Basketball Assistant Boys Basketball	Stipend - 100% Stipend - 100%	\$4,469.00 \$2,979.00
				1 Head and 1 Assistant	
Head - \$9,930.00 Assistants - \$11,916.00	Sydney Cyr Traci Cyr Jenna Leanch	HS HS HS	Head Girls Basketball Assistant Girls Basketball Assistant Girls Basketball	Stipend - 100% Stipend - 100% Stipend - 100%	\$9,930.00 \$5,958.00 \$5,958.00
				1 Head and 2 Assistants	
Head - \$5,461.00	OPEN	HS	Head Girls Basketball - JRHI	Stipend - 100%	\$5,461.00
				1 Head	
Head - \$4,469.00 Assistants - \$2,979.00	OPEN OPEN	MS MS	Head Girls Basketball Assistant Girls Basketball	Stipend - 100% Stipend - 100%	\$4,469.00 \$2,979.00
				1 Head and 1 Assistant	
Head - \$4,439.00 Assistants - \$2,663.00	Rob Gaugler Carl Crouse	HS HS	Head Rifle Assistant Rifle	Stipend - 100% Stipend - 100%	\$4,439.00 \$2,663.00
				1 Head and 1 Assistant	
Head - \$9,930.00 Assistants - \$5,958.00	Brenton Ditchcreek Matthew Miller	HS HS	Head Wrestling Assistant Wrestling	Stipend - 100% Stipend - 100%	\$9,930.00 \$5,958.00
				1 Head and 1 Assistant	
Head - \$5,461.00 Assistants - \$4,469.00	OPEN OPEN	HS HS	Head Wrestling - JRHI Assistant Wrestling - JRHI	Stipend - 100% Stipend - 100%	\$5,461.00 \$4,469.00

					00
				1 Head and 1 Assistant	
Head - \$4,439.00 Assistants - \$2,663.00	Cotie Strong Lori Schumaker	HS HS	Head Winter Track Assistant Winter Track	Stipend - 100% Stipend - 100%	\$4,439.00 \$2,663.00
				1 Head and 1 Assistant	
Assistants - \$10,232.00	OPEN OPEN Michael Owens OPEN	HS HS HS HS	Assistant Swimming and Diving Assistant Swimming and Diving Assistant Swimming and Diving	Stipend - 100% Stipend - 100% Stipend - 50% Stipend - 50%	\$5,116.00 \$2,558.00 \$2,558.00
				1 Head and 2 Assistants	
	Ancillary Staff	Level	Position	Stipend, Hourly, or Session	22-23 Rate
	Casey Cooperman Spencer Cameron David Diaz	HS HS HS	Asst. to the AD Asst. to the AD Asst. to the AD	Stipend - 33.3% Stipend - 33.3% Stipend - 33.3%	\$1,233.33 \$1,233.33 \$1,233.33
	Extra Curricular Volunteers	Level	Position		
	Stan Swartz	HS	Volunteer Boys Basketball		
	Joseph Deutsch Kathleen Miller Michael Miller	MS MS MS	Volunteer Boys Basketball Volunteer Boys Basketball Volunteer Boys Basketball		
	Kali Buckenmyer	HS	Volunteer Girls Basketball	Was our head ms girls bball coach last year, but now has a job conflict	

	Andrea Stevko	HS	Volunteer Winter Track		
	Bryan Kane	HS	Volunteer Winter Track		
	Stephen Schrader	HS	Volunteer Winter Track		

m. 2022-2023 Ancillary Activity Staff

- i. **Motion to approve the following Ancillary Activity contracted employees appointments and pay for the 2022-2023 school year.**

CLUB ADVISORS			
NAME	LVL	EXTRACURRICULAR, NON-CLASS RELATED	22-23 STIPEND
Casey Cooperman	HS	Class Advisor - Freshmen	\$1,192
Courtney Bathgate	HS	Class Advisor - Sophomore	\$1,308
Lee Zeisloft	HS	Class Advisor - Junior	\$2,147
Stephanie Donale	HS	Class Advisor - Senior	\$2,462
David Long	HS	Debate Team	\$2,886
Ed Sinkler	HS	Ecology Club	\$1,557
JoAnn Peralta (50%) Michael Anthony (50%)	HS	FBLA	\$1,929
Tom Beaupre	HS	Key Club	\$2,534
Marlo Spritzer	HS	Newspaper HS	\$2,325
Jenn Wlodek	HS	Honor Society	\$1,305
Jonathan Piperato (33.4%) Eric Knaus (33.3%) Brandon Myung (33.3%)	HS	Robotics Club	\$2,723
Megan Kane	HS	SADD	\$1,815
Beth Dottery (50%) Jenn Wlodek (50%)	HS	Scholastic Scrimmage	\$1,845
Troy Ruch (50%) Laura Schiffer (50%)	HS	Student Senate Advisor - HS	\$2,886
Cherise Kocis (50%) Amy Bausher (50%)	HS	Teen Counseling	\$2,429
Lee Zeisloft	HS	Varsity Club	\$2,116
Lauren Tocci	HS	Yearbook HS	\$3,994

Tami Faust (50%) Lindsay Helm (50%)	HS	Dance Team	\$3,363
NAME	LVL	EXTRACURRICULAR, CLASS RELATED	22-23 STIPEND
Larry Fisher	HS	Band - Senior HS	\$9,621
Rob Gaugler	HS	Band Assistant HS	\$2,319
Devon Wolfe (50%)	HS	Band Assistant HS	\$2,319
Marlo Spritzer	HS	Band Front	\$4,769
Matt Wehr	HS	Choral Music - Senior HS	\$4,623
Larry Fisher	HS	Orchestra - Senior HS	\$2,598

o. Student Teacher Placement

1. **Motion to approve the following Student Teacher placements for the 2022-2023 school year.**

Name	Area	College / University	Cooperating Teacher	Location	Effective Date
Carly Noyes	Elementary	Drexel	Sara Hovis	Hopewell	10/1/2022

11. COMMITTEE REPORTS

a. Facilities Committee

- i. William Lycett indicated that the Facilities Committee met last week to conduct Architect of Record interviews. Recommendations will be made to the Board as targeted projects are isolated from our Architect of Record.

12. NEW BUSINESS

- a. Dual enrollment questions and concerns were addressed to Dr. Trinkle. Administration will follow up with the High School regarding concerns.
- b. Follow up on green slips was made by Michael Mahon. They will be brought back as soon as transportation issues due to driver shortages are resolved.

13. OTHER BUSINESS

14. FOR INFORMATION ONLY

- a. Field Trip Proposal/Requests
 - i. K-8 Proposed Field Trip Requests for Academic Year 2022-2023
 1. [K-8 Field Trip List 2022-2023 Academic Year](#)

ii. High School Proposed Field Trip Requests for Academic Year 2022-2023

1. [High School Field Trip List 2022-2023 Academic Year](#)

b. Professional Development Conference Requests

i. Attached for review please find the Professional Development Conference Requests for Board and Public Review for the 9/26/2022 School Board Meeting.

1. [Professional Development Conference Request 9/26/2022](#)

c. Graduate Study

Name	Position	Course / Program Pre-Approved	Institution	Reimbursement	Column Movement	Approval Date
Luciann Gavin	Elementary Teacher	Reading Certification Program	CCIU/Neumann University	X	X	9/20/2022

15. VISITORS' COMMENTS

a. No visitor comments were made at this time.

16. EXECUTIVE SESSION

17. ADJOURNMENT

a. Mary Joy Reinartz adjourned the meeting at: 8:00 p.m.

Respectfully submitted by Anne Marie Loble

Executive Assistant to the Superintendent and Board Meeting Recorder